

**2011 ST. LOUIS AFRICAN ARTS FESTIVAL  
BOOTH APPLICATION-AGREEMENT FORM  
(Please Type or Print in Black Ink)**

BUSINESS NAME \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CONTACT: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DAYTIME PHONE: (    ) \_\_\_\_\_ BUSINESS/CELL: (    ) \_\_\_\_\_

**VENDOR INFORMATION**

**EVENT DATES:**                      Saturday, May 28, 2011                      10:00 a.m. - 8:00 p.m.  
    Sunday, May 29, 2011                      11:00 a.m. - 8:00 p.m.  
    Monday, May 30, 2011                      10:00 a.m. - 6:00 p.m.

(Vendors are expected to be at their booths no later than 9:30 a.m. on Saturday & Monday mornings, and by 10:30 a.m. on Sunday morning. Transactions should be completed by 8 p.m. or 6 p.m. at the end of each day.)

**SET-UP DAY:**                      Friday, May 27, 2011 10:00 a.m. - 5:00 p.m.  
 (All vendors must leave the premises by 5:30 p.m.)

**LOCATION:**                              World's Fair Pavilion in Forest Park, City of St. Louis (map enclosed)

**FEES:**                                      **\$475 - Early Bird Deadline (April 29, 2011), \$525 after deadline.**  
    **\$625 Corner/Large Booths - Early Bird Deadline, \$675 after deadline.**  
 (Corner Booths, e.g. Booth #1, #7, #38)  
**(SUBMIT YOUR APPLICATION EARLY TO RECEIVE YOUR DISCOUNT!)**

**VOLUNTEERS:**                      Assistance available upon request at no charge.

**NOTE:**

- Tent frames/clothing racks higher than 6 feet tall are not allowed in center of the pavilion.
- Booths will be decorated with African print fabric. Tarp or heavy-duty covering for overnight protection from inclement weather is strongly recommended.
- Speakers or amplified sound is strictly prohibited in the pavilion area. Please call us with any questions.
- **Booths are assigned on a first-come, first-served basis. Every attempt will be made to accommodate your space selection. The layout configuration is subject to change.**

**Please provide the following information:**

Number of booths you would wish to reserve \_\_\_\_\_      Space Preference (i.e. #4, #8 etc.) \_\_\_\_\_

Will you provide your own tent? Yes \_\_\_\_\_ No \_\_\_\_\_      If yes, please provide tent size \_\_\_\_\_

Please briefly describe your merchandise \_\_\_\_\_  
**(i.e. African clothing, crafts, textiles, etc.)**

What country or culture does your merchandise represent? \_\_\_\_\_

**Your signature and initials are required on the back of this application in order for the application to be processed.**

**RETURN THIS COPY**

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## NOTICE

**Water and ice will be sold by the St. Louis African Arts Festival.  
Sale of these items by vendors is prohibited.  
Beer or alcoholic beverages for sale or consumption are strictly prohibited.**

Please acknowledge your understanding and agreement by initialing each of the following statements:

**In keeping with the spirit of the festival, the St. Louis African Arts Festival Committee retains the right to approve all merchandise to be displayed and/or sold at the marketplace *as well as the right to approve booth space. In the event that your application is denied, the St. Louis African Arts Festival Committee will promptly refund your deposit.*** \_\_\_\_\_

***It is understood and agreed upon by anyone* submitting an application that the African Heritage Association or anyone associated with the 2011 St. Louis African Arts Festival shall not be liable for any physical or property damage or loss during the leasing of booth space.** \_\_\_\_\_

**Vendor recognizes and agrees that he/she is operating as an independent contractor.** \_\_\_\_\_

**As an independent contractor, Vendor agrees to take full responsibility for merchandise sold during the Festival. Vendors are also responsible for any municipal fees, permits, or taxes that might be owed for merchandise sold. Further, Vendor agrees to hold harmless and indemnify the African Heritage Association, the St. Louis African Arts Festival Committee, Washington University, the City of St. Louis, and all other co-sponsoring organizations for any claims and/or damages that may arise as a result of Vendor's participation in the Festival.** \_\_\_\_\_

Authorized Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_  
Required

**Please remember to initial and sign your application. Unsigned applications will be considered incomplete and will be returned for signature. This will delay processing and may jeopardize your booth assignment.**

### DO NOT WRITE BELOW THIS LINE

-----  
Amount Received \$ \_\_\_\_\_ Booth(s) Assignment \_\_\_\_\_ Balance Due \$ \_\_\_\_\_

Approved By \_\_\_\_\_  
Authorized AAF Representative

### Return your application to:

St. Louis African Arts Festival  
Campus Box 1051  
One Brookings Drive  
St. Louis, MO 63130-4899